TO HEADS OF ALL INSTITUTIONS

RE: VACANCIES IN THE DEPARTMENT OF HEALTH: NEWCASTLE REGIONAL HOSPITAL – MEDICAL SPECIALIST GRADE 1/2/3 ANAESTHESIA X1 POST

The contents of the Circular Minute must be brought to the notice of all eligible officers and employees on your establishment without delay. Also notify all candidates who qualify for the posts in this circular minute even if they are absent from their place of work.

DIRECTIONS TO CANDIDATES:-

1. The following documents must be submitted:
   (a) New (Z83) form, fully completed and signed, obtainable from any Public Service Department, failing which your application will not be considered.
   (b) Comprehensive CV (with detailed experience and traceable references)
   (c) Copies of ID, Qualification, Registration Certificate, SAQA Evaluation Certificate and drivers' Licence must not be submitted when applying for employment
   (d) Verified proof of current and previous work experience from your employers.

2. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. NE01/2022

NB: Failure to comply with the above instructions will disqualify the applicants. Faxed and emailed applications will not be considered

3. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Correspondence will be limited to shortlisted candidates only.

4. It is the applicant’s responsibility to have a foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered.

5. The appointment is subject to the positive outcomes obtained from the following checks: Security Clearance, Qualifications (SAQA), Citizenship and Previous Experience Verification.

6. All employees in the Public Service that are presently on the same salary level but on a notch/package above the minimum that of the advertised post are free to apply.

7. (This institution is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of the Department.) People with disability should feel free to apply.

8. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for interview.

CLOSING DATE FOR ALL APPLICATIONS: 30 NOVEMBER 2022

Applications should be posted to: The Recruitment Officer OR Hand deliver to:

Recruitment Office
Newcastle Hospital
Private Bag x 6653
Newcastle
2940

NOTE: THE CHIEF EXECUTIVE OFFICER
MR. K.Z. DLAMINI
POST: MEDICAL SPECIALIST – GRADE 1/2/3
NO OF POSTS: X01
CENTRE: NEWCASTLE REGIONAL HOSPITAL
REFERENCE NO.: NE20/2022
COMPONENT: ANAESTHESIOLOGY

RENUMERATION PACKAGE:

- **MEDICAL SPECIALIST GRADE 1:**
  SALARY: R1 122 630.00 per annum All-inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules plus Commuted Overtime which is subject to the needs of the department. Employee must sign the commuted overtime contract form annually. Rural allowance 18% of Basic salary
  Experience: Not applicable; Registration with the HPCSA as a Medical Specialist in Anaesthetics

- **MEDICAL SPECIALIST GRADE 2:**
  SALARY: R1 283 592.00 per annum All-inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules plus Commuted Overtime which is subject to the needs of the department. Employee must sign the commuted overtime contract form annually. Rural allowance 18% of Basic salary
  Experience: 5 years appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist in Anaesthetics.

- **MEDICAL SPECIALIST GRADE 3:**
  SALARY: R1 489 665.00 per annum All-inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules plus Commuted Overtime which is subject to the needs of the department. Employee must sign the commuted overtime contract form annually. Rural allowance 18% of Basic salary
  Experience: 10 years appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist in Anaesthetics

MINIMUM REQUIREMENTS:
- Senior Certificate /Matric PLUS.
- MBCHB degree PLUS
- FCA (SA) OR MMed (Anaest) PLUS
- Current or pending registration with the HPCSA as a Medical Specialist Anaesthioiology
  - **Appointment is only possible after full registration with the HPCSA as a Medical Specialist**

GROWING KWAZULU-NATAL TOGETHER
KNOWLEDGE, SKILLS AND COMPETENCIES REQUIRED:
- Sound clinical knowledge within the department of anaesthesiology.
- Good communication and human relations
- Sound knowledge of clinical procedures and protocols within the discipline
- Assessment and management of patients Anaesthesia and Critical Care

BEHAVIOURAL ATTRIBUTES
- Stress tolerance, ability to work within a team, self-confidence and the ability to build and maintain good relationships.

KEY PERFORMANCE AREAS:
- To execute duties and functions with proficiency in order to support the aims and objectives of the institution that are consistent with standards of patient care. To perform duties / functions that fall within the reasonable prescripts of acceptable legislation.
- Accept responsibility for administration of anaesthesia
- Willingness to participate in the after-hours call system, with an undertaking to sign a contract to participate in 16 hours commuted overtime per week, is essential.
- Overtime work will encompass both Critical Care and anaesthesia call cover
- Supervision of internship training
- Participate in post graduate and other relevant academic / and training programmes.
- Provide support by ensuring that efficient standards of patient care and service delivery are maintained
- Assess patients, plan, initiate and supervise medical care management
- Ensure the proper and economical use of equipment and other resources

ENQUIRIES: DR. JHN DUZE – SENIOR MANAGER: MEDICAL SERVICES  TEL: 034 328 0000

CLOSING DATE: 30TH NOVEMBER 2022